

about ^S the college



NEWS

Newsletter V
October 7, 1974

L R C NOTES

Today, let's talk about money.
YOUR MONEY.

If there's one thing about the Learning Resources Centre that burns you up, it's having to pay 20¢ a day for overdue books, right? Why should you be the one to finance the staff party, etc.?

Actually, we don't need the money, (we don't even get to keep it), and we find it a real bind trying to collect it - plus the overdue books.

A few years ago the Students' Association requested an even steeper fine, so that books would start coming back to the Library on time. Each year, we've asked for student comments on the fines in our spring questionnaire, and each year the majority has favoured the present set-up.

The fine is a penalty, a form of persuasion intended to induce the borrower to get the stuff back into circulation on time so that others can use it too. In a way, it's kind of selfish to run up a big fine for overdues.

Wasteful and unnecessary, too. After all, it only takes a phone call to get those books renewed. What could be simpler?

Of course, you could do what some other people seem to be doing. Just walk out of the place without bothering to sign the things out. Chances are you'd make it. We do make spot checks occasionally, but we don't like searching people and we haven't got the staff or the time - unless the losses really get out of control.

Unfortunately, it's the other students-who could have used those books - who are getting ripped off the most. So let's be honest, for everybody's sake. Go the regular route, but watch the return dates.

Give us a hand.

HELP STAMP OUT OVERDUE BOOKS.

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The student who left several books and one shoe on the ground floor lounge area (next to that big, creepy plant we haven't managed to identify yet) may claim these articles by applying at the checkout desk.

LIBRARY NOTICE

We should like to bring to your attention certain modifications in Library practice which do not appear in your student handbook, "What's the Use of a Library?"

1. Hours: Due to staff restrictions and usage patterns based on observation from last year, the Library is not open on Sunday afternoon this year.
2. ID cards: All students registered in Credit courses should have ID cards by now. The Library staff has been instructed not to circulate books to anyone who cannot show a 1972-73 ID card with photograph. The Student Services department has made the equipment available at many times during the day and evening to ensure that all persons have a card. Please enquire there if you do not have one, or if a lost one must be replaced.
3. Fines: No student should have to pay a fine! It's up to you! Our fine structure, which is comparable to those at other institutions, was recommended by the Student Personnel Committee. However, if you need the book longer than the two-week loan period, it may be renewed, either in person or by telephone, (346-6450), as long as it has not been requested by another reader. If you renew by phone, be prepared to give the name, call number, and accession number of each item. These are all easily found in the book itself. Remember, overdue fines accrue for six weeks or a maximum of \$8.40 per book per loan, regardless of the monetary value of the item. After this time, they become a debt to the College itself, and are frequently sent to an agency for collection. We are open 77 hours a week; if you can't get the books in on time during those hours, please renew them. We don't want to have to add to your financial burden, but must ensure fair use of materials by all students. If you lost a book, notify us right away; if it becomes overdue, you will have to pay both the overdue fine and the replacement cost.
4. Requests and Recalls: If the book or other material is signed out to another reader, you can put a request on it; when it is returned, it will be held for you. Your name will be posted, and we will attempt to contact you by phone. The material will then be held for 24 hours before returning to the shelf. Recalls are used only in cases of real need. In this case the book may be recalled after the borrower has had it for three days. If it is not returned within two days of the date of receipt of notification, it becomes overdue. Requests and recalls are placed at the checkout desk.
5. Noise - or the lack of it. Even if we didn't have a carpet you couldn't hear a pin drop in our Learning Library! Libraries today are meant to be busy, vibrant places with people retrieving information in a variety of ways. The Learning Library concept means that small open seminars, discussions with instructors, book talks, etc., will be going on. These are used to help the student gather the information available in the greatest number of ways possible. Provision for studying your own books and notes, while it is certainly a most necessary occupation, is not the main function of a Learning Library. There are eight office spaces on the main floor and twelve on the second floor; a certain amount of noise attendant to these activities is unavoidable. Because of this the Library has placed a number of easy chairs in quiet, out-of-the-way places, as well as concentrating carrels for pure study, rather than research, around the skylight circle. Many of the carrels are individually lighted; the general lighting in the old section will improve as the tinted fluorescent tubes are replaced with the type used in the new addition.
6. The "wet" carrel and use of audiovisual equipment. Two carrels near the music records have been permanently installed with a record and cassette player with earphones for individual listening. Groups wishing to listen to records or view visual materials may book seminar rooms in the library; large groups may be able to use the Team Teaching Theatre. In order to prolong the life of our record collection, records are not loaned out of the library otherwise, except under an instructor's supervision.
7. Offices. The "open plan" offices in the Learning Library are private offices, whether or not they are occupied: they are not for student study use. The furniture, wastepaper baskets, ashtrays, etc., are personal equipment for each office and must not be removed. The Library has provided these types of facilities for students as well; please use them.
8. Orientation. In addition to the sound filmstrip mentioned in the handbook, and the videotape some of you have seen in class, we have a cassette which may be booked out at the checkout desk and will give you an individualized "tour" of the card catalogue. It is about 15 minutes long. As well, maps of the new library are available at the desk, showing the location of various subject areas.

If you have any comments, suggestions, or reference problems, we would like to hear them. Please see Mrs. Armstrong at the desk opposite the checkout desk.